

YM Website – User Manual



Shipment Management Introduction

Providing integrated functions, from export view, to assist authorized members in managing your booking and documentation process for booking made within 2 weeks of a specific date.

1. Display Booking or B/L Processing status
2. Next available action
3. Link to more function and cargo tracking

Shipment Management

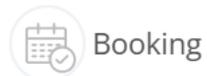
- Step1 : Enter your User ID and Password and then click the [Login] button.

Login

User ID

Password

Following functions can be accessed after log-in.



Booking



B/L Print



Report & Notification



B/L Instruction



B/L Contents



Shipment Management



My Ocean Freight



VGM



My Drop off

Shipment Management

- Step 2 : Click [Shipment Management]

Hi, GUEST1

-  Booking
-  B/L Instruction
-  My Ocean Freight

-  B/L Print
-  B/L Contents
-  VGM

-  Report & Notification
-  Shipment Management
-  My Drop off

Logout

Shipment Management

Overview:

- The default setting is search by ETD for bookings made within 2 weeks of a specific ETD.
- To get a specific booking, please provide the Booking number or the Bill of Lading number of the booking which you wish to be displayed.
- If your shipment is not on the list, please change your search criteria.

Shipment Management

Query Criteria

ETD : (Up to 14 days)

BKG No. :

B/L No. : ex. W123456789 (without prefix "YMJA")

Additional option of ETD, default search criteria is "All"

Processing Status : | v

Search

Clear

Shipment Management

Overview:

- Sorting function:

The underlined text in the first row of the table has sorting function.

The Default setting is sorting by ETD.

Shipment Management

Query Criteria

ETD: (Up to 14 days) Processing Status: ▾

BKG No.:

B/L No.: ex. W123456789 (without prefix "YMJA")

First row of below table has sorting function, click underlined text

BKG No. (S/O No.) ▲	B/L No. ▼	ETD	Vsl/Voy ▼	Place of Receipt ▼	Place of Delivery ▼	Processing Status ▼	More Function
<u>A209026030</u> (0324)	<u>A209026030</u>	2026/02/06 12:00	YM EVOLUTION-099S(CAT2604S)			BL Processing	<input type="button" value="VGM"/> <input type="button" value="CREATE SI"/>
<u>A216026789</u> (0024)		2026/02/12 23:00	YM ESSENCE-099S(CAT2605S)			Booking Confirmed	<input type="button" value="VGM"/> <input type="button" value="CREATE SI"/>
<u>I202638600</u> (3404)	<u>I202638600</u>	2026/02/05 17:30	WAN HAI 283-N105(JTH2605N)			BL Processing	<input type="button" value="VGM"/> <input type="button" value="CREATE SI"/>

Shipment Management

Link to Cargo Tracking:

- Click BKG No. or B/L No. link to Cargo Tracking.

BKG No. (S/O No.) ▲	B/L No. ▼	ETD ▼	Vsl/Voy ▼	Place of Receipt ▼	Place of Delivery ▼	Processing Status ▼	More Function
A209026030 (0324)	A209026030	2026/02/06 12:00	YM EVOLUTION-099S(CAT2604S)			BL Processing	VGM CREATE SI

Cargo Tracking

A209026030 X

B/L No. : [A209026030](#) (Seaway Bill)

Basic Information

Receipt	Loading	Discharge	Delivery
KAOHSIUNG (TWKHH)	KAOHSIUNG (TWKHH)	BRISBANE (AUBNE)	BRISBANE (AUBNE)

Vessel Voy No. : [YM EVOLUTION-099S](#) (CAT2604S)

On Board Date : 2026/02/06

No. of Containers (booking quantity) : 1 unit (1 * 40')

No. of Packages : 10 CR

Gross Cargo Weight : 13119 KGS

Measurement : 65 CBM

Shipment Management

Link to More Function:

Member can enjoy authorized Web functions in More Function.

VGM : After Booking Confirmed, you can link to Create eVGM for submitting

Click Search to download details by Booking No. and you can submit VGM here.

Input required VGM fields with * than click [Susmit]

Create eVGM

- Download by Booking No.
- Input by Container No.
- Upload via Excel

1.

Booking No. : Z20901XXXX

PR No. :

Booking No. : Z20901XXXX

Vessel Voyage	Origin	Loading Port	Discharging Port	Destination
Blank sailing 039W	KAOHSIUNG, Taiwan			

Only displayed VGM submit via Web channel and received in our system;
For submit via other channel, please go to VGM Submit History

Container Detail

<input type="checkbox"/>	Container No. *	Shipper Name *	Shipper Address	Verification Signature *	Method (1 or 2)	Tare Weight Cargo Weight Verified Gross Mass *	Verification Date	VGM Status
<input checked="" type="checkbox"/>	PR NO : Z20901XXXX001 SEGU2726027 <input type="checkbox"/> SOC <input type="text" value="20DC"/>				1	VGM (VGM shows in Y system: 12700 kgs / 27998.71 lbs) KGS	2020/11/27	

Shipment Management

Link to More Function:

Member can enjoy authorized Web functions in More Function.

- **Create SI / Update SI:** This is important to note that SI can be created only Booking status is available as "Confirmed"

If you ever submit related SI via web, you can find function – Update SI.

- For more details about input SI, please refer to user guide of B/L Instruction.

Create B/L Instruction

[?](#)

Copy to a new Template - Template Name*:

Download from Template :

Fields marked with * are Required

Party / Service	Commodity	Container	Payment terms & Others
<p>▶ Shipper</p> <p><input type="checkbox"/> Add to Party Template</p>		<p>▶ Reference</p> <p>Booking No. * <input type="text" value="120939:XXXX"/></p>	

Shipment Management

Link to More Function:

Member can enjoy authorized Web functions in More Function.

- **B/L Print:** This is important to note that B/L Print function available is subject to your account has authorization by our local office.
- For more details about B/L Print please refer to user guide of B/L Print.

B/L Print

[Query B/Ls](#) [Order B/L Blank Form](#) [Receive Seaway Bill via E-mail](#)

Status

Creation Date —

Vessel Name - Voy

Loading Port

B/L No.
ex. W123456789 (without prefix "YMJA")

* Please print the B/L with the new paper form (v.2025/05).

* Please also destroy the old versions and inform the serial numbers to YM local agent for recording.



In case of any question, please feel free to contact us (cs@yangming.com) .

Thanks for your good cooperation.