YM Website – User Manual

My Drop off Introduction

- ➢ View your Drop off rate table
- ➢ Apply to change Drop off depot
- ➢ Cancel your Drop off application
- ➢ View your Drop off application

My Drop off Function

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1. How to register My Drop off function?

My Drop off Function

1. How to register My Drop off function?

If you have YM account, you can login and go to
https://www.yangming.com/en/member/login to apply "My Drop off" function.

My Drop off Function

1. How to register My Drop off function?

If you don't have YM account, you can go to https://www.yangming.com/en/member/register
to apply and select "My Drop off" function.
Then, we will review it and send ID/PW to your email in separate one.

Register

📄 User Guide

Fields marked with * are required

eBusiness

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⭕ B/L Instruction	⭕ B/L Contents	⭕ Shipment Management
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2. How to see My Drop off function on YM Website?

My Drop off Function

2. How to see My Drop off function on YM Website?

You can go to https://www.yangming.com/en and login your account.
Then, please select eBusiness ->Import Arrangement-> My Drop off.

My Drop off Function

2. How to see My Drop off function on YM Website?

You can go to https://www.yangming.com/en/member/login and login your account.
Then, you can see the My Drop off function.

3. My Drop off Charge

My Drop off Function

3. My Drop off Charge

You can review your Drop off rate table here.

My Drop off

My Drop off Charge
You can view your Drop off Rate Table here.

My Drop off Request
You can apply to change drop off depot here.

My Drop off List
You can view your Drop off application here.

Cancel My Request
You can cancel your drop off application here.

My Drop off Function

3. My Drop off Charge

Pls select the [Trade] firstly. Then, click the country which you need to track the rate.

My Drop off Charge

Trade : | Asia → Europe | ▾

Asia → Europe

U.S → Europe

Indian Sub-Continent → Europe

Mediterranean → Europe

South America → Europe

* Click country on the map to display drop off rate.

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4. My Drop off Request –
How to apply new or change My Request

My Drop off Function

4. My Drop off Request

You can apply to change Drop off depot here.

Note: For any <u>change/cancellation</u> of drop off application, an administration fee of € 10/per container will be collected each time.

My Drop off Function

4. My Drop off Request

Step 1. You should input BL number which you need to apply Drop off and press "Search" for the next step.

My Drop off Request

| Step 1 | Please enter B/L No. |

B/L No. :   N235180937   **Search**

My Drop off Function

4. My Drop off Request

Step 2. You should choose "New return location" and "New return depot" firstly. Then, select All or one cntr or more cntrs you need.

Step 2   Please select container and enter Appointed Depot for application :

B/L :	N232590179
VSL (Voy.) :	ONE CYGNUS (FP22533AD)
On Board Date :	14/12/2025 00:00
Load Port :	NINGBO, ZJ, China
Disch Port :	ANTWERPEN, Belgium
ETA POD :	04/02/2026 12:00
Final Destination :	ANTWERPEN, Belgium
Contract :	NCPW01233000

Container	Size Type	Assigned return Depot	New return location	New return Depot	Charge	Remark	Select All
YMMU7339333	40HQ	NOORDZEE TERMINAL 913	ATHUS, Belgi... x | ⌄	TERMINAL C... x | ⌄			☐

* For any change/cancellation of drop off application, an administration fee of € 10/per container will be collected each time.

* Figures here are for reference only. Final price may vary according to individual case.

My Drop off Function

4. My Drop off Request

Step 3. After selecting, you can press "Confirm" button to calculate the total charges.

Step 2 Please select container and enter Appointed Depot for application :

B/L :	N232590179
VSL (Voy.) :	ONE CYGNUS (FP22533AD)
On Board Date :	14/12/2025 00:00
Load Port :	NINGBO, ZJ, China
Disch Port :	ANTWERPEN, Belgium
ETA POD :	04/02/2026 12:00
Final Destination :	ANTWERPEN, Belgium
Contract :	NCPW01233000

Container	Size Type	Assigned return Depot	New return location	New return Depot	Charge	Remark	Unselect All
YMMU7339333	40HQ	NOORDZEE TERMINAL 913	ATHUS, Belgi... X ⌄	TERMINAL C... X ⌄	€ 25		☑

* For any change/cancellation of drop off application, an administration fee of € 10/per container will be collected each time.

* Figures here are for reference only. Final price may vary according to individual case.

Total: € [25] Confirm

Back   Next

My Drop off Function

4.   My Drop off Request

Step 4. If there is no problem, you can press "Next" button for processing.

Step 2   Please select container and enter Appointed Depot for application :

B/L :	N232590179
VSL (Voy.) :	ONE CYGNUS (FP22533AD)
On Board Date :	14/12/2025 00:00
Load Port :	NINGBO, ZJ, China
Disch Port :	ANTWERPEN, Belgium
ETA POD :	04/02/2026 12:00
Final Destination :	ANTWERPEN, Belgium
Contract :	NCPW01233000

Container	Size Type	Assigned return Depot	New return location	New return Depot	Charge	Remark	Unselect All
YMMU7339333	40HQ	NOORDZEE TERMINAL 913	ATHUS, Belgi... ✕ ⌄	TERMINAL C... ✕ ⌄	€ 25		☑

* For any change/cancellation of drop off application, an administration fee of € 10/per container will be collected each time.

* Figures here are for reference only. Final price may vary according to individual case.

Total: € [25]   Confirm

Back   Next

My Drop off Function

4. My Drop off Request

Step 5. (1) You can check the application details.

(2) Please select [Request party] and input your email.

(3) Please see the terms and conditions, then tick it for acceptance.

(4) Press "Send" button when you done above 1,2,3 items.

My Drop off Function

4. My Drop off Request

You can see the below screen and close it. It means you apply the Drop off request successfully.

My Drop off Request

Your online application has been successfully submitted.
You will now receive an email confirming your application.

Close

My Drop off Function

4. My Drop off Request

You will receive the **Notice of Drop off confirmation** from system.

Notice of Drop off confirmation for B/L#N470052927 - FP12530BD (ONE ALTAIR) MYPKG/NLRTM

D dropoff@yangming.com
收件者
副本

↩ 回覆

Dear Customers,

It's an auto-notice for Drop off confirmation
Kindly refer to below details, thanks.

B/L No. : N470052927
VSL (Voy.) : ONE ALTAIR (FP12530BD)
Load Port : PORT KLANG, Malaysia
Disch Port : ROTTERDAM, Netherlands
Final Destination : ANTWERPEN, Belgium
Register Day : 03/02/2026
Onboard Date : 22/10/2025
ETA : 04/12/2025
Drop off valid until : 03/03/2026
Contract : NCPW04000000
Payer : KUEHNE & NAGEL N.V.

No.	Container No.	Size/Type	Charge	Assigned Return Location	Assigned Return Depot	Turn-in Reference No
1	YMMU7210243	40HQ	50	WILLEBROEK, Belgium - BEWLB	TCT WILLEBROEK	RTM52927
	Total Drop off Charge			EUR 50		

My Drop off Function

4. My Drop off Request - Change

If you need change your Drop off application, you also can use the function and process same procedures. Then, you will receive the **Notice of Drop off change** from system when you complete it done.

Notice of Drop off change for B/L#N226235696 - FE42532W (ONE TRADITION) CNYTN/NLRTM

D

dropoff@yangming.com
收件者
副本

↩

Dear Customers,

It's an auto-**notice** for **Drop off change**.
Kindly refer to below details, thanks.

B/L No. : N226235696
VSL (Voy.) : ONE TRADITION (FE42532W)
Load Port : YANTIAN, GD, China
Disch Port : ROTTERDAM, Netherlands
Final Destination : ROTTERDAM, Netherlands
Register Day : 03/02/2026

5. Cancel My Request – How to cancel My Request

My Drop off Function

5. Cancel My Request
You can cancel your Drop off application here.

My Drop off

My Drop off Charge
You can view your Drop off Rate Table here.

My Drop off Request
You can apply to change drop off depot here.

My Drop off List
You can view your Drop off application here.

Cancel My Request
You can cancel your drop off application here.

My Drop off Function

5. Cancel My Request

Step 1. You can select <u>period of apply date</u> or <u>B/L number</u> or <u>container number</u>. Then, press "Search" button.

Cancel My Request

| Period (by Apply Date) : | 2025/12/05 | ~ | 2026/02/03 |

BL No.

Container No.

Search

My Drop off Function

5. Cancel My Request

Step 2. You can press "details" to view the data. Then, if there is no problem, you can tick the column which you need to cancel and press "Execute" button.

* For any change/cancellation of drop off application, an administration fee of € 10/per container will be collected each time.

BL No. ▲	O/B Date	Container	Size Type	Apply Date	Assigned return Depot	Customer Ref.	Status		Select to Cancel
N228290309	2025/11/14	TCNU3047497	40HQ	2025/12/30	CDN CONTAINER DEPOT NUERNBERG		Return to depot	Detail	☐
N228290309	2025/11/14	TCNU4811188	40HQ	2025/12/30	CDN CONTAINER DEPOT NUERNBERG		Return to depot	Detail	☐
N228290309	2025/11/14	YMMU6157870	40HQ	2025/12/30	CDN CONTAINER DEPOT NUERNBERG		Return to depot	Detail	☐
N228290309	2025/11/14	YMMU6573727	40HQ	2025/12/30	CDN CONTAINER DEPOT NUERNBERG		Return to depot	Detail	☐

Total Records: 4

Execute

My Drop off Function

5. Cancel My Request

Step 3. (1) You can check the cancel details.
(2) Please select [Request party] and input your email.
(3) Please see the terms and conditions, then tick it for acceptance.
(4) Press "Send" button when you done above 1,2,3 items.

Cancel My Request

Please find details of your cancellation:

BL No.	Container	Size Type	AAssigned Depot	Rate
N221037259	SEGU2747186	20DC	CTD DORTMUND	€ 10

* For any change/cancellation of drop off application, an administration fee of € 10/per container will be collected each time.

Total: € 10

Step 2 Please select your preferred request party:

Request party : --

Please input your email :

single or multiple email address separating by semicolon ; (* for example, [DavidProvow@yeslogistics.com; JohnPradhan@yeslogistics.com])

Step 3 I have read and agree to below Terms and Conditions:

○ Dear Customer, it's to remind you that the submission of online drop off requirements is only a drop off application. Yang Ming reserves the right to update and modify the drop off, and the detail of the drop off will be on the drop off confirmation. Any changes and/or cancellation thereafter will result into amendment fee and/or cancellation fee.

Back   Send

My Drop off Function

5. Cancel My Request

You can see the below screen and close it. It means you cancel the Drop off request successfully.

Cancel My Request

Your online application has been successfully submitted.
You will now receive an email confirming your application.

Close

My Drop off Function

5. Cancel My Request

You will receive the **Notice of Drop off cancellation** from system.

Notice of Drop off cancellation for B/L#N226235495, N235180937

D dropoff@yangming.com
收件者
副本

Dear Customers,

It's an auto-notice for Drop off cancellation.
Kindly refer to below details, thanks.

B/L No. : N226235495
VSL (Voy.) : ONE TRADITION (FE42532W)
Load Port : YANTIAN, GD, China
Disch Port : ROTTERDAM, Netherlands
Final Destination : ROTTERDAM, Netherlands
Onboard Date : 24/08/2025
ETA : 31/10/2025
Contract : NCPW02945999
Payer : DHL GLOBAL FORWARDING GMBH (UMMEND.)

6. My Drop off list

My Drop off Function

6. My Drop off List
You can view your Drop off application here.

My Drop off

My Drop off Charge

You can view your Drop off Rate Table here.

My Drop off Request

You can apply to change drop off depot here.

My Drop off List

You can view your Drop off application here.

Cancel My Request

You can cancel your drop off application here.

My Drop off Function

6. My Drop off List

You can select <u>period of apply date</u> or <u>B/L number</u> or <u>container number</u> or <u>Status</u>.
Then, press "Search" button to find your Drop off list.

My Drop off List

Period (by Apply Date) : 2025/12/05 ~ 2026/02/03

BL No.

Container No.

Status
--

Search

BL No. ▲	O/B Date	Container	Size Type	Apply Date	Assigned return Depot	Customer Ref.	Status		Rate
N202104176	2025/08/16	YMLU9012475	40HQ	2026/01/31	TCT WILLEBROEK		Cancel Drop off Application	Detail	€ 10
N226235495	2025/08/24	TGBU5484557	40HQ	2026/01/31	DB INTERMODAL SERVICES GROSSBEEREN		Cancel Drop off Application	Detail	€ 10
N226235495	2025/08/24	TGBU5484557	40HQ	2026/01/30	BECOMAR, QUAY 614 (ANTWERPSEBAAN 1)		Cancel Drop off Application	Detail	€ 10
N226235495	2025/08/24	TGBU5484557	40HQ	2026/01/30	DB INTERMODAL SERVICES LEIPZIG-WAHREN		Cancel Drop off Application	Detail	€ 10

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In case of any question,

please feel free to contact Import office or us (cs@yangming.com).

Thanks for your good cooperation.